

**State of Texas**  
**County of Bexar**  
**City of San Antonio**



**Meeting Minutes**  
**Community Action Advisory Board**

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**Thursday, April 18, 2024**

**5:30 PM**

**Municipal Plaza Building**

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The Community Action Advisory Board convened a regular meeting at Claude Black Community Center, 2805 E. Commerce St, San Antonio, TX 78203, Room 25 at 5:30 PM. City Clerk Tina J. Flores took the Roll Call noting a quorum with the following Members present:

**PRESENT:** 0 –

**ABSENT:** Viagran, Rocha Garcia, Castillo, Courage

**CALL REGULAR MEETING OF CAAB TO ORDER**

**Roll Call & Establishment of Quorum**

**Public Comments**

**Approval of Minutes**

1. Approval of the minutes from the Community Action Advisory Board meeting on March 21, 2024

**Briefing and Possible Action on the following items**

2. Review Community Service Block Grant (CSBG) Fiscal Expenditure Report
3. Review CAAB By-Laws
4. Review Program and (CSBG) Community Service Block Grant Items
5. Review of 2024-2025 Early Head Start-Child Care Partnership (EHS-CCP) Baseline Grant

Application

6. Review of 2022-2023 Annual Report with minor revisions
7. Review of Head Start Program Governance By-laws and Impasse Procedures
8. Review of Head Start/Early Head Start Program Disability Enrollment Data
9. Review of Head Start, Early Head Start (EHS), and EHS-CCP Fiscal Report
10. Review of Head Start, EHS, and EHS-CCP Monthly Program Report
11. Review of Head Start Quality Assurance Report
12. Review of EHS and EHS-CCP Quality Assurance Report

**ANNOUNCEMENTS/COMMENTS**

Next CAAB Meeting May 16, 2024, Brady Head Start

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*Rebecca Viagran, Chairwoman*

**Respectfully Submitted**

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*Tina J Flores, City Clerk*