

# City of San Antonio



## AGENDA

### Audit Committee

Council Briefing Room

City Hall

100 Military Plaza

San Antonio, Texas 78205

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**Tuesday, April 30, 2024**

**2:00 PM**

**Council Briefing Room at City  
Hall Complex**

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The Audit Committee will hold its regular meeting in the Council Briefing Room at City Hall Complex beginning at 2:00 PM. Once convened, the Audit Committee will take up the following items no sooner than the designated times.

Members of the public can comment on items on the agenda. To sign up to speak visit [www.saspeakup.com](http://www.saspeakup.com). Click on meetings and events and select the meeting you'd like to participate in. Sign up to speak or submit a written comment. Questions relating to these rules may be directed to the Office of the City Clerk at (210) 207-7253.

Once a quorum is established, the Audit Committee shall consider the following:

#### **Approval of Minutes**

1. Approval of minutes from the March 12, 2024 Audit Committee Meeting

#### **Public Comments**

#### **CONSENT AGENDA**

## **Final Internal Audit Reports**

2. Acceptance of the Office of the City Auditor Report AU22-021 Audit of HR Discrimination Complaint Process [Kevin W. Barthold, City Auditor] If a committee member pulls this item off the consent agenda then this item will be briefed in Executive Session pursuant to Texas Government Code Section 552.103.
3. Acceptance of the Office of the City Auditor Report AU23-036 Audit of Transportation Dept. Federally Funded Transportation Contract Monitoring [Kevin W. Barthold, City Auditor]
4. Acceptance of the Office of the City Auditor Report AU23-003 Audit of Aviation Capital Projects Accounting [Kevin W. Barthold, City Auditor]
5. Acceptance of the Office of the City Auditor Report AU23-006 Audit of CSF Rigging and Audio Visual Contract Monitoring [Kevin W. Barthold, City Auditor]
6. Acceptance of the Office of the City Auditor Report AU24-008 Audit of EDD COVID/Construction Recovery Grants Program [Kevin W. Barthold, City Auditor]
7. Acceptance of the Office of the City Auditor Report AU23-032 Audit of Pre-K 4 SA Transportation Contract [Kevin W. Barthold, City Auditor]
8. Acceptance of the Office of the City Auditor Report AU24-025 Audit of ITSD Ransomware Response Plans [Kevin W. Barthold, City Auditor] If a Committee member pulls this item for discussion, it will be discussed in Executive Session as this report is confidential and is excepted from public disclosure pursuant to the provisions of the Texas Government Code Section 552.139. Exception: Confidentiality of Government Information Related to Security or Infrastructure Issues for Computers, and shall not be distributed publicly.

## **ITEMS FOR INDIVIDUAL CONSIDERATION**

### **Pre-Solicitation High Profile Briefings**

9. Briefing on the release of a solicitation for one contract to provide the Transportation Department with Marketing and Communications Services in the estimated total value of \$2,450,000 for 3 years with 2, 1-year options to renew. [John Peterek, Interim Assistant City Manager; Catherine Hernandez, Director, Transportation]
10. Briefing on the release of a solicitation from qualified vendors to provide the San Antonio Police Department with installation and storage services of ballistic glass windshields and ballistic glass side window panels in the estimated total value of \$6,370,000 for 3 years with 2, 1-year options to renew. [Maria Villagomez, Deputy City Manager; Chief William McManus, Director, Police Department]

### **Post-Solicitation High Profile Briefings**

11. Approval to proceed with scheduling six contracts for City Council consideration to provide the

Public Works Department with On-Call Construction Inspection Services related to the 2022 Bond, and other City funded projects, in the estimated total value of \$15,000,000 for 3 years with 2, 1-year options to renew. [John Peterek, Interim Assistant City Manager; Razi Hosseini, Director, Public Works Department]

12. Approval to proceed with scheduling one contract for City Council consideration to provide the Solid Waste Management Department a Smart Collection System for an estimated total value of \$8,040,000 for 5 years with 3, 2-year options to renew. [David McCary, Assistant City Manager; David Newman, Director, Solid Waste Management Department]

### **Staff Briefing**

13. Briefing on the Results of the Fiscal Year 2023 External Financial Audit and Presentation of Related Reports [Ben Gorzell Jr., Chief Financial Officer; Troy Elliott, Deputy Chief Financial Officer, Finance]
14. Status update of outstanding management action plans for prior audit recommendations. [Kevin W. Barthold, City Auditor]

### **Executive Session**

At any time during the meeting, the Committee may meet in executive session for consultation with the City Attorney's Office concerning attorney client matters under Chapter 551 of the Texas Government Code.

- A. Possible deliberation on the following: Audit of HR Discrimination Complaint Process pursuant to Texas Government Code Section 552.103.
- B. Possible deliberation on the following: Audit of ITSD Ransomware Response Plans pursuant to Texas Government Code Section 552.139.

### **Consideration of items for future meetings**

Next Scheduled Meeting Date: May 14, 2024

### **ADJOURNMENT**

At any time during the meeting, the Audit Committee may meet in executive session for consultation with the City Attorney's Office concerning attorney client matters under Chapter 551 of the Texas Government Code.

### **ACCESS STATEMENT**

**The City of San Antonio ensures meaningful access to City meetings, programs and services by reasonably providing: translation and interpretation, materials in alternate formats, and**

**other accommodations upon request. To request these services call (210) 207-7268 or Relay Texas 711 or by requesting these services online at <https://www.sanantonio.gov/gpa/LanguageServices>. Providing at least 72 hours' notice will help to ensure availability.**

For additional information on any item on this agenda, please visit [www.sanantonio.gov](http://www.sanantonio.gov) or call (210) 207-7080.

**Audit Committee Members**

**Chair: Phyllis Viagran, District 3**

**John Courage, District 9 | Marc Whyte, District 10**

**Citizen Representative: Dr. Judy Treviño**

**Citizen Representative: Philip M. Harris**

**\* Other members of City Council may attend to observe, but not vote or participate in discussion, on matters before the Committee.**

Posted on: 04/25/2024 04:42 PM